



Modular Building Systems
INTERNATIONAL

NEW VENDOR INFORMATION FORM

INSTRUCTIONS

In order to complete your registration with MBSI we will also need a signed and dated W9, a Certificate of Insurance (COI) and a signed Trade Partner Agreement. The blank forms and samples can be found in the vendor opportunities section and can be submitted along with this form as the first step in your registration process.

Our company is very strict regarding insurance requirements. Please have your insurance company follow the sample form available to you and note that we will need all the insurance policies and coverage as listed on the sample. Our address for the certificate holder should be as follows:

Modular Building Systems International
614 E Hwy 50, Suite 326, Clermont, FL 34711

COMPANY INFORMATION

BUSINESS NAME: _____ DATE: _____

PRIMARY CONTACT: _____

ADDRESS: _____

EMAIL: _____ PHONE: _____

TAXPAYER ID NUMBER: _____

PRODUCT OR SERVICE: _____

ADDITIONAL COMMENTS: _____

Invoices are to be emailed to admin@mbsi.com for processing. Payments are made on the 15th and 30th of the month. Terms are 30-day net unless otherwise agreed upon.